



**ARP FUNDS REPORT FOR STUDENT PORTION OF 18004(a)(1)
Quarter ending 12/31/21 and FINAL REPORT**

1. Southwestern College signed and returned to the Department of Education the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50% of the funds received under Section 18004(a)(1) of the ARP Act to provide Emergency Financial Aid Grants to Students.
2. Southwestern College received \$49,882 from the Department of Education for Emergency Financial Aid Grants to Students from the ARP Act.
3. For the quarter October 1 through December 31, 2021, \$34,922 was granted to students as Emergency Financial Aid Grants under Section 18004(a)(1) of the ARP Act. The total amount granted for all periods is the full amount of \$49,882.
4. The total number of students who were eligible to receive Emergency Financial Aid Grants for the period of October 1, 2021, through December 31, 2021, is 289.
5. The total number of students who received an Emergency Financial Aid Grant under the student portion of Section 18004(a)(1) for the period October 1, 2021, through December 31, 2021, is 62.
6. Responsibility for managing the application process was assigned to the Dean of the College who worked with a committee. The total amount requested by students (\$121,075) far exceeded the amount that was available for funding (\$34,922). The committee met and agreed that all students who submitted applications would be funded. A ranking system based on exceptional need was used to determine funding amounts. Applications were rated based on exceptional need. Funding amounts ranged from \$250 to \$1,200.
7. All students who were enrolled in a degree-seeking program on or after March 13, 2020, were emailed information about the ARP Act funds and how to apply for an emergency grant. (Appendix A, November 12, 2021, email to students)

Students applied for funds. (Appendix B, Application Form)

Students were notified they received a grant. (Appendix C, sample email award notification to students)

Subject: HEERF III Student Emergency Funds Application
Date: Friday, November 12, 2021 at 9:26:43 AM Mountain Standard Time
From: Virginia Padilla Vigil
To: Virginia Padilla Vigil
CC: Allison Frank, Ann Filemyr, Lara Trujillo-Barela, Nova Kennett
Attachments: image001.jpg

Dear Students,

We have a limited amount of funds available from our Higher Education Emergency Relief Fund (HEERF) III allocation for students. We are accepting applications between Friday, November 12th and Friday, November 19th. Please review the following important information before submitting your application.

Allocation:

The U.S. Department of Education has allocated additional funds through the Higher Education Emergency Relief Fund (HEERF III) from the new American Rescue Plan Act (ARPA) to provide emergency grants to students. SWC has limited funds available (\$34,922) to distribute to eligible students (see definition of eligibility below).

Distribution of Funds: These funds are to be distributed to students for any component of the student's cost of attendance or for emergency costs that arise due to the coronavirus, such as food, housing, transportation, course materials, technology, health care (including mental health care), or childcare. Priority will be given to students with exceptional need.

Eligibility: All students who were enrolled at Southwestern College during the COVID-19 national emergency (on or after March 13, 2020) are eligible for emergency financial aid grants from HEERF, regardless of whether they completed a FAFSA or are eligible for federal financial aid. This includes citizens, permanent residents, refugees, asylum seekers, Deferred Action for Childhood Arrival (DACA) recipients, or other DREAMers, and similar undocumented students. Institutions are required to prioritize students with exceptional need, which may include students who may be eligible for other federal or state-based need aid or have face significant unexpected expenses either for themselves or that would affect their financial circumstances, such as loss of employment, reduced income, or food or housing insecurity.

Review of Applications: Applications will be reviewed anonymously - the applicant's name will be removed before the committee reviews the application. The committee will include 4 people - one faculty member, one Board member, one student who will not be applying for funds, and one staff member.

Timeline: Deadline to apply is Friday, November 19, 2021. Students will receive an award letter by Friday, December 3rd, and funds will be disbursed by Thursday, December 9th.

Application: To apply for emergency funds, click on the application link below.

[Application for HEERF III Student Emergency Funds](#)

If you have any questions, please do not hesitate to reach out to me via phone (505.467.6821) or email: vpvigil@swc.edu.

Most Sincerely,

**SOUTHWESTERN
COLLEGE &**

**NEW EARTH
INSTITUTE**



Virginia Padilla Vigil, Ph.D.
Dean of the College
Pronouns: She/Her/Hers

3960 San Felipe Road
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505.467.6821 Office
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CONSCIOUSNESS-CENTERED GRADUATE SCHOOL FOR COUNSELING AND ART THERAPY

www.swc.edu

HEERF III Request for Funds

Application Due Date: Friday, November 19th 5 PM MT

Allocation:

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Timeline: Students will receive an award letter by Friday, December 3rd, and funds will be disbursed by Thursday, December 9th.

If you have any questions, please do not hesitate to reach out to me via phone (505.467.6821) or email: vpvigil@swc.edu.

* 1. Last Name

* 2. First Name

*** 3. Program of Study**

- M.A. in Counseling (Clinical Mental Health)
- M.A. in Art Therapy/Counseling
- Post M.A. in Art Therapy for Clinical Professionals
- M.A. in Consciousness in Action

*** 4. Please rank the following in terms of severity/immediacy of your need for financial assistance.**

	No Need	Low Need	Medium Need	Significant Need
Food	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Housing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Course Materials	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Technology	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Health Care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Child Care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Transportation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

*** 5. Total amount requested (do not use \$ but use decimal: example - 250.00)**

*** 6. Please describe your situation (e.g. loss of income, illness, increased need...) and need for the funds you requested in #5 above.**

APPENDIX C - NOTIFICATION OF AWARD

From: Lara Trujillo-Barela <larabarela@swc.edu>
Sent: Monday, November 29, 2021 4:27 PM
To: Lara Trujillo-Barela <larabarela@swc.edu>
Subject: Covid Relief Funds

Greetings,

Hope this email finds you well and in good spirits! Based on your recent application and via SWC committee review, you have been approved to receive Student Covid Relief Funds.

Question: *How may students use their emergency financial aid grants?*

Answer: *Emergency financial aid grants may be used by students for any component of their cost of attendance or for emergency costs that arise due to coronavirus, such as tuition, food, housing, health care (including mental health care) or child care. Students determine how they may use their emergency financial aid grant within the allowable uses.*

The funds will be available Thursday via direct deposit. If you are not set up for direct deposit (ACH), a check will be mailed to the address on file. For student billing questions, please contact Nova Kennett at (505) 467-6813. For financial aid questions, please contact myself or Reyna Gonzalez (Financial Aid Advisor) in the financial aid office at (505) 467-6806.

Please let me know if you have any questions.

Best wishes,

Lara J. Barela

**SOUTHWESTERN
COLLEGE &**



**NEW EARTH
INSTITUTE**



**Lara J. Barela, M.A. Ed.,
Financial Aid Director**

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